

**Vision Prevention & Public Education
Meeting Minutes for June 21, 2002
San Diego Sheraton Hotel and Marina
1380 Harbor Island Drive – East Tower
San Diego, California
10:00am – 4:00pm**

I. Introductions

Members Present: Jan Ogar (ENA), Sharon Pacyna (San Diego County EMS Agency), Fred Claridge (Alameda County EMS Agency), Beth Sise (Trauma Center, Scripps Mercy), and Maureen Phillips (California Poison Control System)
Non-Members Present: Miranda Swanson (EMSA) and Victoria Young (Riverside EMS Agency)

II. Approval of Minutes

The minutes from the last meeting were approved by consensus.

III. Report from State Vision Office (Miranda)

? **EMS Guidelines**

1. There were suggestions from various Vision Groups to tie in the minimum standards with statute and regulation. Also, many of the guidelines seem to be duplicative of other sections in the Standards & Guidelines. Miranda is working with EMSA staff on revisions to the Guidelines and the Vision committees are also providing comments.
2. At the December Vision conference, an evaluation tool for the local EMS Agencies' EMS Plans (minimum checklist) will be presented in draft form for comment.

? **EMS Plan**

1. Miranda has begun to review the EMS Plan in order to break down the main objectives into action steps. The document will be circulated to the Vision leads and the Director's Advisory Group.

? **Vision Leadership**

1. The VLT met on May 28 in Burlingame. At that meeting, the group started to develop the list of the products that will be presented at the final Vision conference.

? **Conference**

1. The focus of the conference on December 5 and 6 is to present the accomplishments of all of the Vision groups and to discuss the future of improving EMS in California.
2. The Presentations will be done on December 5, and the workshops will be held on December 6.

IV. Web Site Report (Jan/Miranda)

? **Time Line**

1. Ed Armitage will have the registry ready for testing by the Prevention Committee on July 15.

2. Jan will send out an e-mail to the committee asking for volunteers from five different agencies to input prevention programs into the database by the end of July or mid-August for feedback.

? **Structure / Review of Content**

1. Jan presented the site map to the committee. Charla, Ed and Laura from the EMSA thought the format would be easy to do.
2. They will need to decide what portions of the web site will be static or dynamic.
3. Jan reviewed the registry document (the Injury Prevention 101 citation is needed, as well as an introduction to the web site and a disclaimer from EMSA to the list-server). A disclaimer will be added to the bottom of the web page.
4. The "Links" page – Fred will organize the links. The committee will e-mail their links to Fred (frclari@co.alameda.ca.us).
5. Add a "Funding Opportunities" page, and ask Ed for suggestions on the placement.
6. Descriptive language about the web site – Jan will send out language based on the discussion and prior material on the introduction.
7. The group discussed making additions to the categories, such as: Alcohol and Drugs Prevention and Motor Vehicle Safety.

V. Resolution and Supporting Documents

? **Injury Prevention Coordinator**

1. The committee reviewed the Injury Prevention Coordinator position description; they suggested minor changes and decided to follow the state's existing position listing.

? **State Prevention Committee**

1. This committee will be mentioned in the job description of the Prevention Coordinator (and will use parallel language for the job description of the coordinator).

Jan will make the suggested changes to the documents and send them out over the list-server for comment from the committee.

VI. EMSAAC Conference (Jan)

Jan presented a report of the EMSAAC Conference in June. One of the things that she noted is that there is a disconnection in communication between the LEMSAs. The focus of the conference was on sharing information and mentoring. The EMSAAC conference affirmed that the Vision Prevention & Public Education group is on the right track.

VII. Next Meetings / Meeting Evaluation

Jan suggested that the last meeting should be a celebration in San Diego. There will most likely be two more meetings.

The next committee meeting date will either be August 6, 8 or 13, and will be finalized over the list-server.

